



# REGULAR CITY COUNCIL MEETING

Monday, April 22, 2024 at 6:30 PM

Pre- Meeting at 6:00 PM

Council Chamber | 1953 Municipal Way

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## AGENDA

### CALL TO ORDER

### PRAYER

### PLEDGE OF ALLEGIANCE

### ROLL CALL

*Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate*

### MINUTES APPROVAL

- [A.](#) 04-08-2024 Minutes - Regular City Council Meeting
- [B.](#) 04-18-2024 Minutes - Work Session City Council

### AGENDA APPROVAL

### MAYOR BRAKEFIELD COMMENTS/PROCLAMATIONS

- [C.](#) Stroke Awareness Proclamation 2024

### COUNCIL REPORTS

- [D.](#) Library Report - March 2024
- [E.](#) Public Works Monthly Report - March 2024
- [F.](#) AFD Monthly Report - March 2024
- [G.](#) APD Monthly Report - 2024 March
- [H.](#) Building and Engineering Monthly Report - March 2024

### AGENDA ITEMS

\* Public Hearing on these Items      \*\* Set Public Hearing on these Items

- [1.](#) \*Ordinance 24-199 Ordinance to Alter and Rearrange the Corporate Limits of Alabaster by Annexing 840 Hwy 24

Public Hearing, continued from the April 8, 2024 meeting, annexing property at Lynn Rural Estate at the request of Camden Spinks & Mitchell Wolfe on behalf of property owner Camden Spinks located at 840 Hwy 24 into the City of Alabaster.

- [2.](#) Resolution 042224 M4A Fiscal Year 2025 Nutrition Agreement

Authorizing the Mayor to sign the FY2025 Middle Alabama Area Agency on Aging (M4A) Agreement to enhance the provision of nutrition and other services to eligible seniors in the City of Alabaster.

- [3.](#) Resolution 042224-A BOE Appointment Place 3

Appointing Place 3 Member to the Alabaster Board of Education with a term expiring June 2029.

- [4.](#) Resolution 042224-B Declaring Items within the Public Works Department as Surplus

Declaring a garbage truck within the Public Works Department as surplus.

**5. Resolution 042224-C Updating Information for PC Sweet Home Bama LLC**

Amending the Economic Development Agreement with PC Sweet Home Bama, LLC by changing the mailing address and authorizing such administrative changes to the development agreement in the future.

**6. Resolution 042224-D Consenting to Vacation of Portion of and Declaration of Vacation**

Consenting to the vacation of a portion of 7th Court Southeast in accordance with AL Code Section 35-2-54.

**7. Resolution 042224-E Approving Petition for Authority to Incorporate Improvement District - District 31**

Approving the petition for authority to incorporate a Special Improvement District within the District 31 shopping center.

**8. Resolution 042224-F Authorizing Agreement with ALDOT for Project NHF-I065(543) Adding Lanes and Bridge Replacement I65**

Authorizing an agreement for matching funds with the Alabama Department of Transportation (ALDOT) and Shelby County for Project # NHF-I065(543). Adding lanes and bridge replacement on Interstate 65 with a City Match not to exceed \$1,750,000.

**9. Resolution 042224-G Updating the Employee Handbook by Adding Nonfraternization and Nepotism Policy**

Upon recommendation of the HR Director and Administration, adopting Section 16.8 Nonfraternization and Nepotism Policy to the employee handbook.

**10. Resolution 042224-H Awarding the bid for WWTP Flood Remediation Project**

Awarding the bid for the Alabaster Waste Water Treatment Plant Flood Remediation Project to J&P Construction Co., Inc. in the amount of \$2,660,000.

**11. Resolution 042224-I Approving Issuance of ABC License - SRK Package LLC dba Town and Country Package**

Approving a 011– Lounge Retail Liquor - Class II (Package) Alcohol License for SRK Package LLC dba Town and Country Package at 1546 Kent Dairy Rd.

**PUBLIC COMMENTS**

*Please step to the podium and state your name and address for the record.*

**COUNCIL COMMENTS**

**WORK SESSION SCHEDULED FOR MAY 9, 2024 AT 6:00 PM.**

**ADJOURN MEETING**

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In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting by:

Calling Office Number: 205-664-6800  
Or Visit: <http://cityofalabaster.com/397/Americans-with-Disabilities-Act>



## MINUTES OF THE REGULAR CITY COUNCIL MEETING

Council Chamber | 1953 Municipal Way

Alabaster, AL

April 08, 2024

### CALL TO ORDER

The meeting was called to order by Council President Sophie Martin at 4:30 PM to conduct BOE Interviews and the Council organized for the Regular City Council Meeting which started at 6:10 PM.

#### A. Interview of School Board Candidates Place 3

John Myrick 4:30 PM

Reid Turner 5:00 PM

Jeff Greer 5:30 PM

### PRAYER / PLEDGE OF ALLEGIANCE

### ROLL CALL

*Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate*

#### PRESENT

Council Member - Ward 1 Sophie Martin

Council Member - Ward 2 Rick Ellis

Council Member - Ward 3 Stacy Rakestraw

Council Member - Ward 4 Greg Farrell

Council Member - Ward 5 Jamie Cole

Council Member - Ward 6 Zach Zahariadis

Council Member - Ward 7 Kerri Pate

### MINUTES APPROVAL

#### A. 03-25-2024 Minutes - Regular City Council Meeting

#### B. 04-04-2024 Minutes - Work Session City Council

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 3 Rakestraw. Minutes approved.

### AGENDA APPROVAL

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 5 Cole. Agenda approved.

### MAYOR BRAKEFIELD COMMENTS / PROCLAMATIONS

### COUNCIL REPORTS

C. **Library Report - February 2024** - Council Member Rick Ellis

D. **Public Works Monthly Report - February 2024** - Council Member Stacy Rakestraw

E. **AFD Monthly Report - February 2024** - Council Member Greg Farrell

F. **APD Monthly Activity Report - February 2024** - Council Member Zach Zahariadis

G. **Building and Engineering Monthly Report - February 2024** - Council Member Kerri Pate

**AGENDA ITEMS**

- \* Public Hearing on these Items      \*\* Set Public Hearing on these Items**

**1. \*Ordinance 24-197 Amending Zoning Ordinance to Community Living Facilities**

Public hearing set at the request of the P&Z Board, amending the Zoning Ordinance of the City of Alabaster to include Community Living Facilities.

Council President Sophie Martin called the public hearing to order and asked if anyone would like to speak in favor or against the ordinance. No one spoke for or against said ordinance. The public hearing was closed.

Motion made by Council Member - Ward 2 Ellis, Seconded by Council Member - Ward 3 Rakestraw. Motion carried.

**2. \*Ordinance 24-198 Ordinance to Prezone 840 Hwy 24 Upon Annexation**

Public hearing to Prezone property at Lynn's Rural Estate from owner Camden & Erin Spinks (Applicant: Camden Spinks/ Mitchell Wolfe) to A (Agricultural), located at 840 Hwy 24, prior to annexation.

Council President Sophie Martin called the public hearing to order and asked if anyone would like to speak in favor or against the ordinance. Camden Spinks, property owner, spoke in favor of pre-zoning. No one spoke against said ordinance. The public hearing was closed.

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 4 Farrell. Motion carried. Ordinance adopted.

**3. \*Ordinance 24-199 Ordinance to Alter and Rearrange the Corporate Limits of Alabaster by Annexing 840 Hwy 24**

Continuing the public hearing to April 22, 2024, at 6:30 PM, Annexing property at Lynn Rural Estate at the request of Camden Spinks & Mitchell Wolfe on behalf of property owner Camden Spinks located at 840 Hwy 24 into the City of Alabaster.

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 5 Cole. Annexation consideration continued to April 22, 2024, at 6:30 PM.

**4. \*Ordinance 24-200 Rezoning Daisy Conrad & Sandra Collins Property at 45 and 95 Daisy Lane to B-3 (Community Business District)**

Public hearing to rezone property of Daisy Conrad & Sandra Collins (applicant Inkana Development), located at 45 and 95 Daisy Lane, from R-3 (Single Family Residential) to B-3 (Community Business District).

Council President Sophie Martin called the public hearing to order and asked if anyone would like to speak in favor or against the ordinance. No one spoke for or against said ordinance. The public hearing was closed.

Motion made by Council Member - Ward 6 Zahariadis, Seconded by Council Member - Ward 3 Rakestraw. Motion carried. Ordinance adopted.

**5. \*Ordinance 24-202 An Ordinance Consenting to the Disposition of Certain Real Property by the City of Alabaster**

Public hearing to authorize the disposition of .25 +/- acre lot and 5,780 sq. ft. Building (Old Police Station) on Two Parcels located at 201 1st Street North Alabaster, AL 35007 Parcel I.D. 13-7-35-4-402-008.000 and 13-7-35-4-402-007.000.

Motion made by Council Member - Ward 5 Cole, Seconded by Council Member - Ward 7 Pate. Motion carried. Ordinance adopted.

Council President Sophie Martin called the public hearing to order and asked if anyone would like to speak in favor or against the ordinance. No one spoke for or against said ordinance. The public hearing was closed.



**6. Resolution 040824 Declaring Items within Various Departments as Surplus**

Declaring items within various departments as surplus.

Motion made by Council Member - Ward 3 Rakestraw, Seconded by Council Member - Ward 4 Farrell. Motion carried.

**7. Resolution 040824-A Authorizing Amendment No.2 with CMH Relating to Alabaster Rec Center Demolition Design**

Authorizing an amendment to the Agreement with CMH for the Alabaster Rec Center & Library relating to Asbestos Survey, Civil Demolition Services and Additional A/E Demolition Services in the amount of \$101,231.

Motion made by Council Member - Ward 6 Zahariadis, Seconded by Council Member - Ward 2 Ellis. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 6 Zahariadis, Council Member - Ward 7 Pate. Motion carried.

**8. Resolution 040824-B FY24 Mid-Year Budget Adjustments**

Authorizing the mid-year budget adjustments as requested by various departments within the City of Alabaster.

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 7 Pate. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 6 Zahariadis, Council Member - Ward 7 Pate. Motion carried.

**9. Resolution 040824-C Authorizing Purchase of Drones for the Police Department**

Authorizing the purchase surveillance drones from Adorama, through the The Interlocal Purchasing System (TIPS) Purchasing Cooperative in the amount of \$56,258.80.

Motion made by Council Member - Ward 5 Cole, Seconded by Council Member - Ward 6 Zahariadis. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 5 Cole, Council Member - Ward 6 Zahariadis, Council Member - Ward 7 Pate. Motion carried.

**10. Resolution 040824-D Resending Resolution 031124-I Temporary Residential Moratorium on Blasting**

Resending Resolution 031124-I, the temporary moratorium on Blasting within the City of Alabaster.

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 5 Cole. Motion carried.

**PUBLIC COMMENTS** - None

**COUNCIL COMMENTS** - Council Member Jamie Cole – Congratulated the APD on their new drones.

**WORK SESSION SCHEDULED FOR APRIL 18, 2024, AT 5:00 PM**

**ADJOURN MEETING**

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 6 Zahariadis. Meeting adjourned at 6:51 PM

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**J. Mark Frey, City Clerk**

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**Sophie Martin, Council President**



# MINUTES OF THE WORK SESSION CITY COUNCIL

Council Chambers | 1953 Municipal Way

Alabaster, AL

April 18, 2024

## CALL TO ORDER

City Council assembled for a Work Session and the meeting was called to order at 5:00 PM with Council President Sophie Martin presiding.

## ROLL CALL

*Sophie Martin, Rick Ellis, Stacy Rakestraw, Greg Farrell, Jamie Cole, Zach Zahariadis, Kerri Pate*

### PRESENT

- Council Member - Ward 1 Sophie Martin
- Council Member - Ward 2 Rick Ellis
- Council Member - Ward 3 Stacy Rakestraw
- Council Member - Ward 4 Greg Farrell
- Council Member - Ward 6 Zach Zahariadis
- Council Member - Ward 7 Kerri Pate

### ABSENT

- Council Member - Ward 5 Jamie Cole

## AGENDA ITEMS:

### 1. Discussion of City Nonfraternization Policy

Discussion of adding a formal nonfraternization policy to the employee handbook. (Resolution 042224-G Updating the Employee Handbook by Adding Nonfraternization Policy) Item added to Monday's agenda.

### 2. \*Ordinance 24-199 Ordinance to Alter and Rearrange the Corporate Limits of Alabaster by Annexing 840 Hwy 24

Public Hearing scheduled for Monday, April 22, 2024, at 6:30 PM, continued from the April 8, 2024, meeting, Annexing property at Lynn Rural Estate at the request of Camden Spinks & Mitchell Wolfe on behalf of property owner Camden Spinks located at 840 Hwy 24 into the City of Alabaster. Item scheduled for Monday's agenda.

### 3. M4A Fiscal Year 2025 Nutrition Agreement

REVIEW: Authorizing the Mayor to sign the FY2025 Middle Alabama Area Agency on Aging (M4A) Agreement to enhance the provision of nutrition and other services to eligible seniors in the City of Alabaster. (Resolution 042224 M4A Fiscal Year 2025 Nutrition Agreement) Item added to Monday's agenda.

### 4. Declaring Items within the Public Works Department as Surplus

REVIEW: Declaring items within various departments as surplus. (Resolution 042224-B Declaring Items within the Public Works Department as Surplus) Item added to Monday's agenda.

### 5. Authorizing Agreement with ALDOT for Project NHF-I065(543) Adding Lanes and Bridge Replacement I65

REVIEW: Authorizing an agreement for matching funds with the Alabama Department of Transportation (ALDOT) and Shelby County for Project # NHF-I065(543). Adding lanes and bridge replacement on Interstate 65 with a City Match not to exceed \$1,750,000. (Resolution 042224-F Authorizing Agreement with ALDOT for Project NHF-I065(543) Adding Lanes and Bridge Replacement I65) Item added to Monday's agenda.

### 6. Amending Resolution 091123-G Economic Development Agreement with PC Sweet Home Bama, LLC (MINOR CHANGE)

REVIEW: Amending the Economic Development Agreement with PC Sweet Home Bama, LLC by changing the mailing address and authorizing such administrative changes to the

development agreement in the future. (Resolution 042224-C Updating Information for PC Sweet Home Bama LLC) Item added to Monday's agenda.

**7. ROW Vacation - District 31 Project**

On Monday night, City Council will set a public hearing for the vacation of a portion of 7th Court Southeast to be advertised in accordance with AL Code Section 23-4-2. (Resolution 042224-D Consenting to Vacation of Portion of and Declaration of Vacation) Item added to Monday's agenda.

**8. Special Improvement District for District 31**

Review petition for a Special Improvement District within the District 31 shopping center. (Resolution 042224-C Approving Petition for Authority to Incorporate Improvement District - District 31) Item added to Monday's agenda.

**9. Alabaster WWTP Flood Remediation Project Request to Award Bid**

Review the bid results from the Alabaster Waste Water Treatment Plant Flood Remediation Project. (Resolution 042224-H Awarding the bid for WWTP Flood Remediation Project) Item added to Monday's agenda.

**10. Executive Session Relating to Preliminary Negotiations Involving Matters of Trade or Commerce**

Alabama Code Title § 36-25A-7 (7) To discuss preliminary negotiations involving matters of trade or commerce in which the governmental body is in competition with private individuals or entities or other governmental bodies in Alabama or in other states or foreign nations or to discuss matters or information of the character defined or described in the Alabama Trade Secrets Act. Provided, however, that prior to such discussions a person involved in the recruitment or retention effort or who has personal knowledge that the discussion will involve matter or information of the character defined or described in the Alabama Trade Secrets Act advises the governmental body in writing or by oral declaration entered into the minutes that the discussions would have a detrimental effect upon the competitive position of a party to the negotiations or upon the location, retention, expansion, or upgrading of a public employee or business entity in the area served by the governmental body if disclosed outside of an executive session, or would disclose information protected by the Alabama Trade Secrets Act.

Council President Sophie Martin announced that the Council would reconvene following the Executive Session and City Attorney Jeff Brumlow stated that the reason for the Executive Session was authorized.

Motion made by Council Member - Ward 7 Pate, Seconded by Council Member - Ward 4 Farrell. Voting Yea: Council Member - Ward 1 Martin, Council Member - Ward 2 Ellis, Council Member - Ward 3 Rakestraw, Council Member - Ward 4 Farrell, Council Member - Ward 6 Zahariadis, Council Member - Ward 7 Pate. Council entered Executive Session at 5:35 PM.

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 2 Ellis. Council exited Executive Session at 6:00 PM and the BOE Interviews were conducted.

**11. Interview of School Board Candidates Place 3**

City Council interviewed potential Alabaster School Board Candidates for Place 3.

<b>Matthew Penhale</b>	<b>6:00 PM</b>	<b>Ronisha Quang</b>	<b>6:30PM</b>
<b>Faireca Anderson</b>	<b>7:00 PM</b>	<b>Christopher Powell</b>	<b>7:30 PM</b>

(Resolution 042224-A BOE Appointment Place 3) A resolution will be prepared for Monday, following scoring of all applications.

**ADJOURNMENT**

Motion made by Council Member - Ward 4 Farrell, Seconded by Council Member - Ward 6 Zahariadis. Meeting adjourned at 8:10 PM.

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**J. Mark Frey, City Clerk**

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**Sophie Martin, Council President**





OFFICE OF THE MAYOR

CITY OF ALABASTER

**PROCLAMATION**

**WHEREAS**, Stroke is the second leading cause of death in the world, the fifth leading cause of death in the United States; and

**WHEREAS**, Strokes can happen to anyone, at any age, and about one in four people worldwide will have a stroke in their lifetime. On average in 2016, someone died of a stroke every three minutes and 33 seconds; and

**WHEREAS**, Each year, roughly 800,000 people in the United States have a stroke, yet 90 percent of strokes are linked to ten avoidable risks. Nearly 50 percent of all adults in the U.S. have high blood pressure, the leading cause of strokes, and 74 percent of people with high blood pressure do not currently have it under control. In 2016, 2.7 million deaths were attributed to ischemic stroke, and 2.8 million deaths to hemorrhagic stroke; and

**WHEREAS**, Research shows that while most people say they would call 9-1-1 in a stroke emergency, real-world data shows that up to 75 percent of those experiencing a stroke first called friends or family, thinking their symptoms were not serious and would go away on their own. This results in important time lost and limits medical options to reduce the chances of disability and death; and

**WHEREAS**, The City of Alabaster recognizes Sanchez Tanniehill with God Did It Ministries, who has made significant contributions to spreading community awareness through outreach and education. Through his efforts, the community is empowered with the lifesaving F.A.S.T message of early detection, knowledge regarding the importance of calling 9-1-1, and prevention information for stroke risk modification. Through stroke prevention and community awareness, an opportunity exists to unite the citizens of Alabaster to prevent stroke deaths.

**NOW, THEREFORE**, I Scott Brakefield, Mayor of the City of Alabaster, Alabama do hereby proclaim the month of May 2024 as **STROKE AWENESS MONTH** in Alabaster, AL.

WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Alabaster, Alabama to be affixed, this 22<sup>nd</sup> day of April, 2024.



*Scott Brakefield*  
\_\_\_\_\_  
Mayor Scott Brakefield

ATTEST:

*J. Mark Frey*  
\_\_\_\_\_  
J. Mark Frey, City Clerk







**Hop on in to the library!**

**Children enjoyed photo opportunities with real live Easter bunnies during Hoppity-Hoppity Tales.**



## **METRICS REPORT**

# **ALBERT L. SCOTT LIBRARY**

## March 2024 Metrics

Print & Non-Print Circulation	1.19 YTD turnover rate
New Cards Issued	88
Programs Held	38
Program Attendance	803

## March Highlights: Forecasting a Fun Spring Break



Meteorologist James Spann visited Spring Break Week and gave a weather safety and preparedness presentation followed by a meet and greet photo opportunity. Over 100 kids and adults came out to see Alabama's favorite weather forecaster.

### APRIL EVENTS:

**Secrets of the Solar Eclipse, April 3 at 4 PM**—Get ready for the April 8th Solar Eclipse! We will be giving participants in this program eclipse glasses. Explore the how and why of this celestial phenomenon and make a craft. Can't make it to this program? Join us for Homeschool Happening on April 8<sup>th</sup> at 10 AM to grab your eclipse glasses and learn about what will take place in space before the eclipse happens that afternoon.

**Books & Brews Book Club, April 4 at 6:30 PM**—Meet us at Siluria Brewing Co. as we celebrate our one-year anniversary of this book club! We are discussing Holly Goldberg Sloan's novel *Pieces of Blue* and snacking on some finger foods potluck style.

**American Girls Club Tea Party, April 16 at 6 PM**—Come with or without a doll for a spring tea party! Dress up if you like and enjoy tea and pastries. Please be sure and register online to reserve your seat.

**Family Time Tasty Tales: Poetry & Pizza, April 23 at 6 PM**—Celebrate National Poetry Month with a pizza dinner on us! There will be poetry readings as we eat. Families with kids ages 5 to 18 can register online to reserve their seats.



## Library Report

March-24 March-23

<b>COLLECTIONS</b>		<b>Monthly Grand Total Circulation</b>	<b>23,024</b>	<b>17,347</b>
		YTD Turnover	1.19	1.24
Physical Circulation	Adult Non-Print		1,025	1,126
	Juvenile Non-Print		469	433
	Young Adult Non-Print		-	-
	Adult Print		5,792	5,941
	Juvenile Print		4,127	4,395
	Young Adult Print		227	225
	<b>Total Print &amp; Non-Print Circulation</b>		<b>11,640</b>	<b>12,120</b>
Digital Circulation	Camelia Net		10,180	3,737
	Camelia Net Advantage		193	132
	Hoopla		1,010	870
	<b>Total Digital Circulation</b>		<b>11,383</b>	<b>4,739</b>
Collection Changes	Books Added		533	830
	Books Withdrawn		411	402
	Media Added		45	42
	Media Withdrawn		143	41

<b>PATRONAGE</b>		<b>88</b>	<b>90</b>
	New	65	51
	Replacement	23	39

	<b>PROGRAMMING</b>		Programs	Attendance	Programs	Attendance
			<b>34</b>	<b>593</b>	<b>47</b>	<b>652</b>
	Adult		11	100	17	146
	Preschool		8	94	10	130
	Juvenile		12	376	15	284
	YA		1	2	1	40
	Outreach		2	21	4	52

<b>USAGE OF SERVICES</b>			
Outreach Services	Outreach Center Circulation	106	NA
	Books By Mail Circulation	10	NA
Facility	Door Count	4,275	4,672
	In Library Use	747	697
	Meeting Room Use	1	10
	Curbside Pick-Up	3	-
Computer Center	Computer Use	410	488
	Wi-Fi Use	9,955	12,861
Reference	Reference Questions	526	446
	Directional Questions	550	645
	<b>Total</b>	<b>1,076</b>	<b>1,091</b>
Reciprocal Borrowing	Loaned In County	852	863
	Borrowed In County	568	577
	Loaned Out County	2	1
	Borrowed Out County	12	11
Volunteer Service	Friends of the Library	4.00	60.00
	Childrens Dept	26.00	-
	Adult Dept	-	8.50
	<b>Volunteer Total</b>	<b>30.00</b>	<b>68.50</b>

Scott Brakefield  
Mayor

John Haggard  
Treasurer



Brian Binzer  
City Administrator

J. Mark Frey  
City Clerk

## **Public Works Department**

Fred Hawkins, Director

### **March 2024 Monthly report**

**146 hauls 1089 tons- Household Trash.**

**119 hauls 246 tons- wood waste type debris.**

**March junk first Monday - 114 stops 14 hauls 26 tons.**

**126 large bags trash removed from various highways throughout city.**

**Recycle-1 hauls 3.2 tons.**



# Alabaster Fire Department Activity Report



March 2024

Timothy J. Love  
Fire Chief

# March 2024 Activity Report

## Operations Division

**Total Incidents for Month: 386**

### Incidents by Zone:

Firehouse 1: 155  
 Firehouse 2: 91  
 Firehouse 3: 132  
 Out of City : 8

### Incident Types:

Fire/Non-EMS:164  
 EMS: :222

### Incidents

Incidents January 1-March 31, 2024: 1132 (+83)  
 Incidents January 1-March 31, 2023: 1049

### Incidents By Shift

A Shift 145  
 B Shift 119  
 C Shift 122

### Apparatus Responses

Total Unit Responses March 1 - 31, 2024: 662  
 Engine 11 159  
 Engine 12 118  
 Engine 13 153  
 Tower 19 41  
 Batt 10 146

### Property Saved

Property Saved January 1- March 31, 2024: \$33,015.00

### Private Ambulance Transports

March 1-31, 2024: 83 Patients  
 January 1 – March 31, 2024: Patients 272  
 January 1 – March 31, 2023: Patients 345

Total EMS Patients Contacted January 1 – March 31, 2024; 559

### Community Outreach:

4	Blood pressures taken at firehouses	0	Firehouse tours given
2	Child safety seats installed	0	Smoke alarm installed
1	Community events attended	1	Smoke alarm batteries changed
0	Community Risk Reduction classes		
1	EMS stand-by for events in City		

### Logistics Division

#### Training:

March 1 - 31, 2024, 5424 Staff hours  
January 1- March 31, 2024: 9753 Staff hours  
January 1- March 31, 2023: 7758 Staff hours

1 Personnel received Fire Instructor II certification at the Alabama Fire College  
11 personnel received Apparatus Operator Pumper certification from the Alabama Fire College taught in house.



Curtis Rigney

Chief of Police

Telephone

(205) 664-7401

## Alabaster Police Department Monthly Activity Report

March 2024

### PATROL DIVISION

<u>2326</u>	Police Events	<u>97</u>	Assist Other Agency
<u>105</u>	Traffic Accidents Requiring Report	<u>158</u>	Assist Citizen
<u>639</u>	Traffic Stops	<u>84</u>	Animal Complaints
<u>299</u>	Traffic Citations (UTC'S)	<u>418</u>	CEU Hours
<u>512</u>	Traffic Warnings		
<u>59</u>	On View Arrest		
<u>34</u>	Warrant Arrest	<u>16798</u>	Business Checks Performed
<u>18</u>	Drug Arrest	<u>6968</u>	Neighborhood Checks Performed
<u>1</u>	Juvenile Arrest		
<u>11</u>	Domestic Violence Arrest		

Chief Curtis Rigney



**Curtis Rigney**

Chief of Police

**Telephone**

(205) 664-7401

## Alabaster Police Department Monthly Activity Report

March 2024

### Reports Requiring Investigation And/Or Action by CID

<u>0</u>	Arson	<u>0</u>	Menacing
<u>0</u>	Assault	<u>0</u>	Murder
<u>3</u>	Burglary	<u>0</u>	Obstruction of Justice
<u>2</u>	Criminal Mischief	<u>1</u>	Rape
<u>3</u>	Domestic Violence	<u>1</u>	Receiving Stolen Property
<u>0</u>	Escape	<u>0</u>	Robbery
<u>0</u>	Forgery/PFI	<u>1</u>	Unlawful B&E of Vehicle
<u>2</u>	Fraud. Use Credit Card	<u>1</u>	Unauth. Use of Vehicle
<u>1</u>	Harassment	<u>2</u>	Sex Crimes
<u>5</u>	Identity Theft	<u>0</u>	Terrorist Threats
<u>0</u>	Juvenile Runaway	<u>23</u>	Theft of Property
<u>42</u>	Felony Warrants Obtained	<u>36</u>	Felony Cases Assigned
<u>8</u>	Misd. Warrants Obtained	<u>9</u>	Misd. Cases Assigned
<u>18</u>	Juvenile Petitions Obtained	<u>59</u>	Total Cases Assigned
<u>3</u>	CID Arrests		
<u>0</u>	CID Juvenile Arrests	<u>35</u>	Cases Closed



## BUILDING AND ENGINEERING SERVICES MONTHLY REPORT



**March 2024**

### Monthly Summary By Type (Permits Issued)

Date xlRange from March 2024					
Permit Type	Use	# of Permits	Valuation	Cost	
Addition	Residential	1	30,000.00	1,127.88	
Civil Construction	Non-Residential	2	2,053,219.00	19,455.58	
Deck	Residential	2	11,900.00	451.15	
Electrical	Non-Residential	3	419,228.00	3,729.79	
Electrical	Residential	20	133,253.00	2,275.98	
Fence	-	0	0.00	0.00	
Fire Sprinkler System	Non-Residential	2	17,832.00	572.95	
Fire Suppression System	-	0	0.00	0.00	
Floodplain Development	-	0	0.00	0.00	
Gas	Residential	2	3,550.00	200.00	
Mechanical	Non-Residential	5	341,526.00	2,635.47	
Mechanical	Residential	13	117,494.00	1,656.21	
Meter Release Inspection	Non-Residential	2	0.00	175.00	
Mobile Home Set	-	0	0.00	0.00	
Land Disturbance	Residential	16	0.00	1,600.00	
Land Disturbance	Non-Residential	3	0.00	1,200.00	
New Building	Non-Residential	3	6,991,600.00	21,460.58	
New Building	Residential	14	2,970,660.00	127,400.54	
Plumbing	Non-Residential	3	128,494.00	1,273.45	
Plumbing	Residential	13	161,393.00	2,162.04	
Porch	-	0	0.00	0.00	
Remodel / Renovation	Non-Residential	1	847,480.00	8,226.06	
Remodel / Renovation	Residential	6	186,135.00	2,705.65	
Retaining/Decorative Wall	-	0	0.00	0.00	
Right-of-Way / Excavation	-	0	0.00	0.00	
Roofing	Non-Residential	1	148,545.00	1,461.17	
Roofing	Residential	10	150,404.00	1,813.77	
Siding	-	0	0.00	0.00	
Sign	-	0	0.00	0.00	
Structure Over 200 Sq ft	Residential	1	0.00	225.00	
Structure Under 200 Sq ft	-	0	0.00	0.00	
Swimming Pool	-	0	0.00	0.00	
Water/Sewer Connection	-	0	0.00	0.00	
<b>TOTALS</b>		<b>123</b>	<b>14,712,713.00</b>	<b>201,808.27</b>	

Having previously been introduced at the **March 11, 2024**, council meeting and continued during the **April 8, 2024** council meeting, Council Member \_\_\_\_\_ moved the adoption of the following Ordinance, which was seconded by Council Member \_\_\_\_\_:

Item #1.



**ORDINANCE 24-199**

**AN ORDINANCE TO ALTER AND REARRANGE THE CORPORATE LIMITS OF THE CITY OF ALABASTER, ALABAMA**

**WHEREAS**, on January 3, 2024, **Camden Spinks & Mitchell Wolfe** on behalf of property owner **Camden Spinks** did file with the City Planner a petition asking that said tracts or parcels of land be annexed to and become a part of the City of Alabaster, Alabama; and

**WHEREAS**, said petition did contain the signatures of all owners of the described territory and a map of said property showing its relationship to the corporate limits of the City of Alabaster; and

**WHEREAS**, the governing body did determine that it is in the public interest that said property located at 840 CR-24 (PID 23 7 36 0 002 003.018) be annexed into the City of Alabaster and it did further determine that all legal requirements for annexing said real property have been met pursuant to Sections 11-42-20 through 11-42-24, Code of Alabama 1975.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF ALABASTER, ALABAMA, AS FOLLOWS:**

**Section 1.** The Council of the City of Alabaster, Alabama, finds and declares as the legislative body of the City that it is in the best interests of the citizens of the City, and the citizens of the affected area, to bring the territory described in Section 2 of this ordinance into the City of Alabaster, Alabama.

**Section 2.** The boundary lines of the City of Alabaster, Alabama, be, and the same are hereby altered or rearranged so as to include all of the territory hereto before encompassed by the corporate limits of the City of Alabaster, Alabama, and in addition thereto the following described territory, to-wit:

Legal Description

Begin at the SE comer of the NW¼ of Section 381 Township 21 South, Range 3-West. thence North 00 degrees 00 minutes 26 seconds West a distance of 1,214.77 feet; thence North 88 degrees 55 minutes 49 seconds West, a distance of 893.40 feet to a point lying on the Southwesterly right of way line of Shelby County Highway 24 (80' ROW) said point also being the beginning of non-tangent curve to the right, having a radius of 897.65 feet, a central angle of 46 degrees 31 minutes 51 seconds, and subtended by a chord which bears South 64 degrees 49 minutes 52 seconds West, and a chord distance of 709.13 feet; thence along the arc of said curve and said right of way line a distance of 728.99 feet; thence South 88 degrees 06 minutes 48 seconds West and along said right of way line, a distance of 257.66 feet to the approximate centerline of Spring Creek; thence South 14 degrees 63 minutes 59 seconds West along said centerline and leaving said right of way, a distance of 93.14 feet; thence South 34 degrees 32 minutes 09 seconds West and along said centerline, a distance of 190.82 feet; thence South 31 degrees 18 minutes 32 seconds and along said centerline; a distance of 71.45 feet; thence South 07 degrees 25 minutes 50 seconds West and along said centerline, a distance of 105.25 feet; thence South 37 degrees 33 minutes 51 seconds East and along said centerline, a distance of 95.77 feet; thence South 43 degrees 58 minutes 02 seconds East and along said centerline a distance of 46.94 feet; thence South 04 degrees 52 minutes 25 seconds East and along said centerline a distance of 69.09 feet; thence South 24 degrees 15 minutes 25 seconds West and along said centerline, a distance of 96.91 feet; thence South 41 degrees 18 minutes 25 seconds East and along said centerline, a distance of 114.54 feet; thence South 52 degrees 28 minutes 27 seconds East, and along said centerline, a distance of 107.76 feet; thence South 86 degrees 55



minutes 58 seconds East and leaving said centerline, a distance of 1,685.64 feet to the Point of Beginning. Situated in Shelby County, Alabama.

Addendum A

Commence at the SE Corner of the SE 1/4 of the NW 1/4 of Section 36, Township 21 South, Range 3 West, Shelby County, Alabama; thence N86°55'58"W a distance of 1291.39' to the POINT OF BEGINNING; thence continue N86°55'58"W a distance of 394.25' to the approximate centerline of Spring Creek; thence N52°28'27"W and along said approximate centerline of Spring Creek a distance of 107.76'; thence N41°18'25"W and along said approximate centerline of Spring Creek a distance of 114.54'; thence N24°15'25"E and along said approximate centerline of Spring Creek a distance of 96.91'; thence N04°52'25"W and along said approximate centerline of Spring Creek a distance of 69.09'; thence N43°58'02"W and along said approximate centerline of Spring Creek a distance of 46.94'; thence N37°33'51"W and along said approximate centerline of Spring Creek a distance of 95.77'; thence N07°25'50"E and along said approximate centerline of Spring Creek a distance of 105.25'; thence N31°18'32"W and along said approximate centerline of Spring Creek a distance of 71.45'; thence N34°32'09"E and along said approximate centerline of Spring Creek a distance of 190.82'; thence N14°53'59"E and along said approximate centerline of Spring Creek a distance of 93.14' to the Southerly R.O.W. line of Shelby County Highway 25; thence leaving said approximate centerline of Spring Creek and along said R.O.W. line, N88°06'48"E a distance of 257.66', to a curve to the left, having a radius of 897.65', subtended by a chord bearing N64°49'50"E, and a chord distance of 709.12'; thence along the arc of said curve and along said R.O.W. line for a distance of 728.99'; thence S88°55'49"E and leaving said R.O.W. line a distance of 893.40'; thence S00°00'26"E a distance of 514.58'; thence N85°09'00"W a distance of 670.35'; thence N43°16'49"W a distance of 200.00'; thence S43°53'10"W a distance of 698.81'; thence S00°00'26"E a distance of 329.72' to the POINT OF BEGINNING.

Said Parcel containing 24.60 acres, more or less.

**Section 3.** This ordinance shall be published as provided by law, and a certified copy of same, together with a certified petition of the property owners, shall be filed with the Probate Judge of Shelby County, Alabama.

**Section 4.** The territory has been pre-zoned as A (Agriculture) District and subject to all uses of the property consistent with its use in the county prior to its annexation shall be allowed until said property is rezoned pursuant to the laws of the State of Alabama and the Zoning Ordinance of the City of Alabaster, Alabama.

**Section 5.** The territory is hereby assigned to **Ward 6** for purposes of municipal elections.

**Section 6.** The territory described in this ordinance shall become a part of the corporate limits of Alabaster, Alabama, upon passage and adoption by the City Council of the City of Alabaster, Alabama and the publication of this ordinance as set forth in Section 3, above.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor

Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_.



**RESOLUTION 042224**

**A RESOLUTION TO AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE MIDDLE ALABAMA AREA AGENCY ON AGING TO ENHANCE THE PROVISION OF NUTRITION AND OTHER SERVICES TO ELIGIBLE SENIORS IN THE CITY OF ALABASTER.**

**WHEREAS**, the Mayor and City Council of the City of Alabaster, Alabama, have determined that it is both wise and expedient to enter into said agreement with the Middle Alabama Area Agency on Aging (M4A), and

**WHEREAS**, the purpose of this agreement is to set forth the essential elements of a cooperative working relationship between M4A and the City of Alabaster to enhance the provision of nutrition and other services to eligible seniors in the City of Alabaster. Responsibilities are set out in detail in the attached, Exhibit "A". The agreement will be effective October 1, 2024, through September 30, 2025.

**NOW THEREFORE, BE IT RESOLVED**, that the City Council of the City of Alabaster, does hereby authorize Mayor Scott Brakefield of the City of Alabaster, to sign all documentation necessary to enter into said agreement and City Clerk Mark Frey, to attest and file said documentation.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor

Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_.



**RESOLUTION 042224-A**

**A RESOLUTION APPOINTING PLACE 3 OF THE ALABASTER CITY SCHOOLS BOARD OF EDUCATION AND SETTING TERM THEREOF.**

**WHEREAS**, the City Council must annually appoint a member to the Alabaster City School Board for a five-year term; and,

**WHEREAS**, the appointed member shall assume office at the next regular meeting of the Board of Education following their appointment; and

**WHEREAS**, the current members of the Alabaster Board of Education include;

<u>Place</u>	<u>Appointee</u>	<u>Term Expiring</u>
Place 1	Adam Moseley	June, 2027
Place 2	Jamia James	June, 2028
<b>Place 3</b>	<b>John Myrick</b>	<b>June, 2024</b>
Place 4	Derek Henderson	June, 2025
Place 5	Misty Johnson	June, 2026

**WHEREAS**, the term for Place 3 on the Alabaster City School Board of Education expires June 2024; and,

**WHEREAS**, after careful consideration and review of all potential candidates submitted; and

**WHEREAS**, **John Myrick** will be appointed to **Place 3** of the Alabaster School Board, with term expiring **June 2029**.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Alabaster as follows:

Section 1. The following person is hereby **APPOINTED** to the place and term corresponding thereto:

<u>Place</u>	<u>Appointee</u>	<u>Term Expiring</u>
Place 3	John Myrick	June, 2029

Section 2. That this Appointment shall be effective at the next Alabaster School Board meeting in 2024.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER, ALABAMA

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor



Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_:



**RESOLUTION 042224-C**

**A RESOLUTION AMENDED RESOLUTION 091123-G  
AS TO CONTACT AND NOTICE ADDRESSES**

**WHEREAS**, on September 11, 2023, the City Council authorized under Amendment 772 an incentive agreement with PC Sweet Home Bama, LLC, and

**WHEREAS**, PC Sweet Home Bama, LLC has relocated its offices and contact information; and

**WHEREAS**, no further changes to the resolution have been requested by PC Sweet Home Bama, LLC.

**NOW, THEREFORE**, Be It Resolved as follows:

1. Resolution 091123-G is hereby amended to reflect that the contact information for PC Sweet Home Bama, LLC is as follows:

**PC Sweet Home Bama, LLC  
7775 Baymeadows Way  
Suite 300  
Jacksonville, FL 32256**

2. Resolution 091123-G is further amended to reflect that PC Sweet Home Bama, LLC may update its contact information with the City without the necessity of council action by giving notice, in writing, to the City Treasurer and City Clerk.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor

Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_:



**RESOLUTION 042224-D**

**A RESOLUTION CONSENTING TO THE VACATION OF PORTIONS OF 7<sup>TH</sup> COURT SOUTHEAST**

**Whereas**, the attached Declaration of Vacation (“Declaration”), executed and acknowledged by all owners having an interest in the real property adjacent to the land shown to be vacated on the attached Exhibit ‘A’ which Declaration is to be recorded in the Office of the Judge of Probate of Shelby County, Alabama, and which has been filed with the City Council of the City of Alabaster, declaring the alleys and right of ways of 7<sup>th</sup> Court SE to be vacated and abandoned, as more particularly described in the Declaration; and

**Whereas**, Section 35-2-54 CODE OF ALABAMA (1975) requires the assent of the governing body of the municipality to any Declaration of Vacation; and

**Whereas**, the City Council of the City of Alabaster, Alabama, has considered said Declaration and abandonment and it is the opinion of the City Council that the proposed vacation and abandonment declared therein will not affect the means of ingress and egress to and from the property reflected on the plat, and convenient means of ingress and egress to and from their property will be afforded to all property owners owning property in the tract of land embraced in the plat, either by the remaining streets and alleys dedicated by such map, plat or survey, or by other streets or alleys dedicated; and

**Whereas**, it appears to the City Council of the City of Alabaster, Alabama, that the allegations of the Declaration are true; and all of the property owners owning real property reflected on the plat have entered into the execution of the Declaration; that the provisions of Section 35-2-54 CODE OF ALABAMA (1975), as amended, have been strictly complied with; and that the Declaration is sufficient to effectuate the vacation and abandonment referenced therein.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Alabaster, Alabama as follows:

1. The assent of the City Council of the City Alabaster, Alabama, is hereby given to the vacation of the alleys and rights of way to be vacated and abandoned in conformity with the Declaration heretofore filed.
2. The City Council of the City of Alabaster, Alabama, does hereby vacate and abandon and interest of the City of Alabaster, Alabama in the alleys and rights of way, as described in the Declaration, such that the vacated property shall return to private ownership.
3. The City Clerk is hereby authorized to append a certified copy of this Resolution to the Declaration of Vacation.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST: CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:  
  
\_\_\_\_\_  
Scott Brakefield, Mayor

Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_.



**RESOLUTION 042224-E**

**A RESOLUTION APPROVING A PETITION FOR AUTHORITY TO INCORPORATE AN IMPROVEMENT DISTRICT IN THE CITY OF ALABASTER, ALABAMA UNDER THE PROVISIONS OF CHAPTER 99A OF TITLE 11 OF THE CODE OF ALABAMA 1975, AS AMENDED, AND AUTHORIZING THE PERSONS FILING SAID PETITION TO PROCEED TO FORM SUCH PUBLIC CORPORATION**

**Whereas**, a petition was filed with the City Council (the “Council”) of the City of Alabaster (the “City”) requesting authority to incorporate and organize a public corporation to be known as “District 31 Improvement District” (the “District”) under the provisions of Chapter 99A of Title 11 of the Code of Alabama 1975, as amended (the “Act”), which Petition is attached as Exhibit A hereto (the “Petition”); and

**Whereas**, the Petition provides that it was signed by the owners of all of the land proposed to be included within the District (all such owners, the “Petitioners”), and was submitted to the Council by Keith Owens, Brad Price, and Gary Parkes (collectively, the “Agents”), who in the Petition are described as having been designated to act as agents in representing the Petitioners before the City; and

**Whereas**, the Petition provides that it was signed by the owners of the land proposed to be included within the District, and the Agents submitted to the City along with the Petition a certification, dated April \_\_, 2024 (the “Ownership Certificate”), from Michael T. Atchison, Esquire, in his capacity as title attorney, certifying that the Petitioners are the sole owners of all land requested in the Petition to be included within the District; and, further, based upon such information and the City’s review of the Petition the City confirms that the Petitioners own all of the land proposed to be included within the District; and

**Whereas**, in the Petition the Council is asked to appoint Keith Owens, Brad Price, and Gary Parkes to the District’s initial Board of Directors.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL**, as follows, based upon the Ownership Certificate,

**Section 1.** That it is expedient that the District be formed.

**Section 2.** That the Petitioners are authorized by the Council to proceed to form the District by filing for record articles of incorporation in accordance with the provisions of Section 11-99A-4 of the Act and to attach thereto a copy of this resolution.

**Section 3.** That the Council hereby appoints the following three persons as the initial Board of Directors of the District to serve immediately upon the filing for record the certification of incorporation for the District, as follows:

Name	End of Term of Office
Keith Owens	April 22, 2030
Brad Price	April 22, 2029
Gary Parkes	April 22, 2028

**Section 4.** All appointments made by this Resolution are subject to the terms and conditions contained in the Act.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

**PASSED, ADOPTED, AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED

\_\_\_\_\_  
Scott Brakefield, Mayor



**APPENDIX I**  
**FORM OF DEVELOPMENT AGREEMENT**

**APPENDIX II**  
**FORM OF LIMITED OBLIGATION WARRANT**

Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_.

Item #8.



**RESOLUTION 042224-F**

**RESOLUTION AUTHORIZING AGREEMENT WITH THE ALABAMA DEPARTMENT OF TRANSPORTATION (ALDOT) AND SHELBY COUNTY FOR PROJECT NHF-I065(543) ADDING LANES AND BRIDGE REPLACEMENT ON INTERSTATE 65**

**BE IT RESOLVED**, by the City of Alabaster as follows:

That the City enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation relating to a project for:

**Additional lanes and bridge replacement on 1-65 from .56 miles south of Buck Creek to 1 mile north of SR-3 (US-31), over CSX railroad (BIN 006489 and 006490), over CR-26 (BIN 006491 and 006492), over Old US-31 and CSX railroad (BIN 006493 and 006494); Project# NHF-I065(543); CPMS Ref# 100055335.**

Which agreement is before this Council, and that the agreement be executed in the name of the City, by the Mayor for and on its behalf and that it be attested by the City Clerk and the official seal of the City be affixed thereto.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

**PASSED, ADOPTED, AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST: CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor

I, the undersigned qualified and acting clerk of the City of Alabaster Alabama, do hereby certify that the above and foregoing is a true copy of a resolution passed and adopted by the City Council named therein, at a regular meeting of such Council held on the **22<sup>nd</sup> day of April 2024**, and that such resolution is of record in the office of the City Clerk.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the City of Alabaster on this **22<sup>nd</sup> day of April 2024**.

\_\_\_\_\_  
City Clerk

**CONSTRUCTION  
AGREEMENT  
FOR A  
FEDERAL AID  
PROJECT**

**BETWEEN THE STATE OF ALABAMA  
THE  
SHELBY COUNTY COMMISSION  
AND THE  
CITY OF ALABASTER**

**Project No. NHF-I065(543)  
CPMS Ref# 100055335**

**PART ONE (1): INTRODUCTION**

This Agreement is made and entered into by and between the State of Alabama (acting by and through the Alabama Department of Transportation), hereinafter referred to as the STATE; the Shelby County Commission, Alabama, (FEIN 63-6001694) hereinafter referred to as the COUNTY; and the City of Alabaster, Alabama, hereinafter referred to as the CITY.

WHEREAS, the STATE, the COUNTY, and the CITY desire to cooperate in the additional lanes and bridge replacement on I-65 from .56 miles south of Buck Creek to 1 mile north of SR-3 (US-31), over CSX railroad (BIN 006489 and 006490), over CR-26 (BIN 006491 and 006492), over Old US-31 and CSX railroad (BIN 006493 and 006494); Project# NHF-I065(543); CPMS Ref# 100055335.

NOW, THEREFORE, it is mutually agreed between the STATE, the COUNTY, and the CITY as follows:

**PART TWO (2): FUNDING PROVISIONS**

A. **Project Funding:** Funding for this Agreement is subject to availability of Federal Aid funds at the time of authorization. County funds shall be limited to \$6,250,000.00 for this project. City funds shall be limited to \$1,750,000.00 for this project. Any overruns in project costs will be borne by State Federal Aid with State funds as match. In the event of an overrun in construction costs, the amount of Federal Aid funds will be the amount stated below, or 80% of eligible costs, whichever is less.

B. The estimated cost and participation by the various parties is as follows:

FUNDING SOURCE	ESTIMATED COSTS
Federal NH Funds	\$ 55,320,899.20
County Funds	\$ 6,250,000.00
City Funds	\$ 1,750,000.00
State Funds	\$ 5,830,224.80
TOTAL (Incl CE&I & Indirect Cost)	\$ 69,151,124.00

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It is further understood that this is a cost reimbursement program and no federal funds will be provided to the COUNTY and CITY prior to accomplishment of the work for which it is requested. Furthermore, no federal funds will be reimbursed for work performed prior to project authorization.

Any cost incurred by the COUNTY and CITY relating to this project which is determined to be ineligible for reimbursement by the Federal Highway Administration (FHWA), or in excess of the limiting amounts previously stated, will not be an eligible cost to the project and will be borne and paid by the COUNTY and CITY.

C. **Time Limit:** This project will commence upon written authorization to proceed.

**PART THREE (3): PROJECT SERVICES**

A. The STATE will furnish all Right-of-Way for the project. Associated Right-of-Way acquisition costs will not be an eligible cost as part of this Agreement. The Right-of-Way acquisition phase is hereby defined as the appraisal fees, appraisal review fees and the cost of acquisition incurred.

All work accomplished under the provisions of this Agreement will be accomplished on property owned by or which will be acquired by the STATE in accordance with applicable Federal and state laws, regulations, and procedures.

Acquisition of real property by the STATE as a part of this project will conform to and be in accordance with the provisions of the Federal Uniform Relocation Assistance & Real Property Acquisition Policies Act (49 CFR 24, Subpart B), all federal environmental laws, and all other applicable state and federal laws.

The STATE shall follow all Federal regulations related to the Management, Leasing, and Disposal of Right-of-Way, uneconomic remnants and excess Right-of-Way as found in CFR 23 § 710 Subpart D. Proceeds for Leases and Disposals shall be credited to the Project or to the Title 23 Collector Account.

No change in use or ownership of real property acquired or improved with funds provided under the terms of this Agreement will be permitted without prior written approval from the STATE or FHWA. The STATE or FHWA will be credited on a prorata share, as provided in Part Two, Section B, any revenues received by the COUNTY or CITY from the sale or lease of property.

B. The STATE will relocate any utilities in conflict with the project improvements in accordance with applicable Federal and State laws, regulations, and procedures. Associated Utility costs will not be an eligible cost as part of this Agreement.

C. The STATE will make the Survey, perform the Design, complete the Plans and furnish all Preliminary Engineering for the project with STATE forces or with a consultant. Associated Survey, Design, Plan Preparation, and Preliminary Engineering costs will not be an eligible cost as part of this Agreement.

D. The STATE will furnish all construction engineering for the project with STATE forces or with a consultant as part of the cost of the project. Construction Engineering & Inspection cost are not to exceed 15%, without prior approval by the State. Associated Construction Engineering & Inspection costs will be an eligible cost as part of this Agreement.

E. The STATE will furnish the necessary inspection and testing of materials when needed as part of the cost of the project. The COUNTY and/or CITY may request the use of an approved third-party materials inspection and testing provider, as approved by the STATE.

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**PART FOUR (4): CONTRACT PROVISIONS**

- A. The COUNTY and/or CITY shall not proceed with any project work covered under the provisions of this Agreement until the STATE issues written authorization to the COUNTY and/or CITY to proceed.
- B. Associated Construction cost will be an eligible cost as part of this Agreement.  
 For projects let to contract by the STATE, the STATE will be responsible for advertisement and receipt of bids and the award of the Contract. Following the receipt of bids and prior to the award of the Contract, the STATE will invoice the COUNTY and CITY for its pro rata share of the estimated cost as reflected by the bid of the successful bidder plus Engineering & Inspection and Indirect Costs (if applicable). The COUNTY and CITY shall pay this amount to the STATE no later than 30 days after the date bids are opened. Failure to do so may lead to the rejection of the bid.  
 For projects let to contract by the COUNTY or CITY, the COUNTY or CITY shall comply with all Federal and State laws, rules, regulations and procedures applicable to the advertisement, receipt of bids, and the award of the contract. The COUNTY and CITY will, when authorized by the STATE, solicit bids and make awards for construction and/or services pursuant to this Agreement. The COUNTY and CITY shall not solicit bids until the entire bid package (plans, specifications, estimates, etc.) has been reviewed and approved by the STATE. Following receipt of bids, the COUNTY and CITY will provide all bids to the STATE with a recommendation for award. The COUNTY and CITY shall not award the contract until it has received written approval from the STATE.  
 For projects with approval by the STATE to use COUNTY and/or CITY Forces, the Construction for the project will be performed by the COUNTY and/or CITY at actual costs for labor, materials, and equipment, as approved by the STATE.  
 The purchase of project equipment and/or services financed in whole or in part pursuant to this Agreement will be in accordance with applicable Federal and State laws, rules, regulations, and procedures, including state competitive bidding requirements applicable to counties and municipalities in the State of Alabama when the purchase is made by any such entity.
- C. If necessary, the STATE will file an Alabama Department of Environmental Management (ADEM) National Pollutant Discharge Elimination System (NPDES) Notice of Registration (NOR) (Code Chapter 335-6-12) for this project. The STATE will be the permittee of record with ADEM for the permit. The STATE and the contractor will be responsible for compliance with the permit.  
 The STATE will secure all permits and licenses of every nature and description applicable to the project in any manner; conform to and comply with the requirements of any such permit or license; and comply with each and every requirement of any and all agencies, and of any and all lawful authorities having jurisdiction or requirements applicable to the project or to the project activities.
- D. The STATE will comply with the Alabama Department of Transportation Standard Specifications for Highway Construction, Latest Edition, on this project and will ensure that work associated on this project meets the standards of the Alabama Department of Transportation, and the project will be built in accordance with the approved plans.
- E. The COUNTY shall be responsible at all times for all of the work performed by the COUNTY under this Agreement and, as provided in Ala. Code § 11-93-2 (1975), the COUNTY shall indemnify and hold harmless the State of Alabama, The Alabama Department of Transportation, its officers, officials, agents, servants, and employees.  
 For all claims not subject to Ala. Code § 11-93-2 (1975), the COUNTY shall indemnify and hold harmless the State of Alabama, the Alabama Department of Transportation, its officers, officials, agents, servants, and employees from and against any and all damages, claims, loss, liabilities, attorney's fees or expense whatsoever or any amount paid in compromise thereof arising out of, connected with, or related to the (1) work performed

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by the COUNTY under this Agreement, (2) the provision of any services or expenditure of funds required, authorized, or undertaken by the COUNTY pursuant to the terms of this Agreement, or (3) misuse, misappropriation, misapplication, or misexpenditure of any source of funding, compensation or reimbursement by the COUNTY, its officers, officials, agents, servants, and employees.

- F. Subject to the limitations on damages applicable to municipal corporations under Ala. Code § 11-47-190 (1975), the CITY shall indemnify, and hold harmless the State of Alabama, the Alabama Department of Transportation, its officers, officials, agents, servants, and employees from and against (1) claims, damages, losses, and expenses, including but not limited to attorneys' fees arising out of, connected with, resulting from or related to the work performed by the CITY, or its officers, employees, contracts, agents or assigns (2) the provision of any services or expenditure of funds required, authorized, or undertaken by the CITY pursuant to the terms of this Agreement, or (3) any damage, loss, expense, bodily injury, or death, or injury or destruction of tangible property (other than the work itself), including loss of use therefrom, and including but not limited to attorneys' fees, caused by the negligent, careless or unskillful acts of the CITY its agents, servants, representatives or employees, or the misuse, misappropriation, misapplication, or misexpenditure of any source of funding, compensation or reimbursement by the CITY, its agents, servants, representatives or employees, or anyone for whose acts the CITY may be liable.
- G. The COUNTY and/or CITY will be obligated for the payment of damages occasioned to private property, public utilities or the general public caused by the legal liability (in accordance with Alabama and/or Federal law) of the COUNTY, its agents, servants, employees or facilities.
- H. Upon completion and acceptance of this project by the State, the COUNTY and CITY will assume full ownership and responsibility for the portion of the project work on their respective right-of-way and the STATE will assume full ownership and responsibility and maintain the project work on STATE right-of-way in accordance with applicable State law.

**PART FIVE (5): ACCOUNTING PROVISIONS**

- A. The COUNTY and CITY will, when appropriate, submit reimbursement invoices to the STATE for work performed in carrying out the terms of this Agreement. Requests for reimbursement will be made on forms provided by the STATE and will be submitted through the Region Engineer for payment. The COUNTY and CITY may invoice the STATE not more often than once per month for the funds due for work performed under this Agreement. Invoices for payment will be submitted in accordance with state law and will indicate that the payment is due, true, correct, and unpaid, and the invoice will be notarized. Invoices for any work performed under the terms of this Agreement will be submitted within twelve (12) months after the completion and acceptance by the STATE of the work. Any invoices submitted after this twelve-month period will not be eligible for payment.
- B. The COUNTY and CITY will not assign any portion of the work to be performed under this Agreement or execute any contract, amendment or change order thereto, or obligate itself in any manner with any third party with respect to its rights and responsibilities under this Agreement, without the prior written approval of the STATE.
- C. The COUNTY and CITY will establish and maintain a cost accounting system that must be adequate and acceptable to the STATE as determined by the auditor of the STATE.  
 All charges to the Project will be supported by properly executed invoices, contracts, or vouchers, as applicable, evidencing in proper detail the nature and propriety of the charges in accordance with the requirements of the STATE. All checks, invoices, contracts, vouchers, orders or other accounting documents pertaining in whole or in part to the project will be clearly identified, readily accessible and to the maximum extent feasible, kept separate and apart from all other such documents.

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The COUNTY and CITY will report to the STATE the progress of the project in such manner as the STATE may require. The COUNTY and CITY will also provide the STATE any information requested by the STATE regarding the project. The COUNTY and CITY will submit to the STATE financial statements, data, records, contracts and other documents and items of any respect related to the project as may be requested by the STATE.

The COUNTY and CITY will permit the STATE, the Comptroller General of the United States, and the Secretary of the USDOT, or either of them or their respective authorized representatives, to inspect, at any time, vehicles and equipment utilized or used in performance of the project and any and all data and records which in any way relate to the project or to the accomplishment of the project. The COUNTY and CITY will also permit the above noted persons to audit the books, records and accounts pertaining to the project at any and all times, and the COUNTY and CITY will give its full cooperation to those persons or their authorized representatives, as applicable.

The COUNTY and CITY will comply with all audit requirements set forth in the 2 CFR Part 200 requirements, or the most current version of those requirements under federal law.

- D. The COUNTY and CITY will retain all books, records, and other documents relative to this Agreement for a minimum of three (3) years after project termination, expiration of Federal interest, or close out, and the STATE, the Comptroller General of the United States, and the Secretary of the USDOT, or either of them or their respective authorized representatives, will have full access to and the right to examine any of said materials at all reasonable times during said period.
- E. Any user fee or charge to the public for access to any property or services provided through the funds made available under this Agreement, if not prohibited by a Federal, State or local law, must be applied for the maintenance and long-term upkeep of the project authorized by this agreement.
- F. An audit report must be filed with the Department of Examiners of Public Accounts, upon receipt by the COUNTY and CITY, for any audit performed on this project in accordance with Act No. 94-414.

**PART SIX (6): MISCELLANEOUS PROVISIONS**

- A. By entering into this Agreement, the COUNTY and CITY is not an agent of the STATE, its officers, employees, agents or assigns. The COUNTY is an independent entity from the STATE, and nothing in this Agreement creates an agency relationship between the parties.
- B. It is agreed that the terms and commitments contained in this Agreement shall not constitute a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment 26. It is further agreed that, if any provision of this Agreement shall contravene any statute or Constitutional provision or amendment, either now in effect or which may be enacted during the term of this Agreement, then the conflicting provision in this agreement shall be deemed null and void.
- C. By signing this Agreement, the contracting parties affirm, for the duration of the Agreement, that they will not violate Federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the Agreement and shall be responsible for all damages resulting therefrom.
- D. No member, officer, or employee of the COUNTY and CITY, during their tenure of employment and for one year thereafter, shall have any interest, direct or indirect, in this Agreement or the proceeds, profits, or benefits therefrom.

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- E. The terms of this Agreement may be modified by revision of this Agreement duly executed by the parties hereto.
- F. This Agreement may be terminated by either party upon the delivery of a thirty (30) day notice of termination.
- G. Nothing shall be construed under the terms of this Agreement that shall cause any conflict with Section 23-1-63, Code of Alabama, 1975.
- H. Exhibits A, E, H, M, and N are hereby attached to and made a part of this Agreement.

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IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by those officers, officials and persons duly authorized to execute same, and the Agreement is deemed to be dated and to be effective on the date hereinafter stated as the date of its approval by the Governor of Alabama.

ATTEST:

By: _____ City Clerk (Signature)  _____ Type Name of Clerk (AFFIX SEAL)	City of Alabaster, Alabama  By: _____ As Mayor (Signature)  _____ Type Name of Mayor
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Council Member \_\_\_\_\_ introduced the following Resolution, which was seconded by Council Member \_\_\_\_\_:



**RESOLUTION 042224-G**

**ADOPTING A NONFRATERNIZATION POLICY FOR THE CITY OF ALABASTER, ALABAMA**

**WHEREAS**, Alabama Act 2013-316 amended and updated the City of Alabaster Civil Service System; and,

**WHEREAS**, said Act requires the Council to adopt the general policies and procedures for the City of Alabaster employees; and,

**WHEREAS**, the Employee Handbook currently does not contain a nonfraternization and nepotism policy; and,

**WHEREAS**, the administration and the City Council desire to clearly set out the policy regarding workplace fraternization and nepotism:

**THEREFORE, BE IT RESOLVED**, that the City Council of the City of Alabaster, Alabama:

1. The Attached Exhibit A, Nonfraternization and Nepotism Policy; is hereby adopted as Section 16.8 of the Employee Handbook.
2. Any portions of the Employee Handbook that may be inconsistent with this policy are hereby repealed to the extent necessary to carry out the intended purposes of this resolution.
3. That the Mayor, City Manager and Department Heads are to establish departmental policies and procedures in conformity therewith.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor

## Nonfraternization & Nepotism Policy

### Section 16.8 Employee Handbook

#### 1. Purpose

The City of Alabaster is committed to maintaining a professional work environment that upholds the highest standards of integrity, fairness, and respect. The purpose of this policy is to establish guidelines regarding relationships between employees to prevent conflicts of interest, avoid favoritism, and ensure a workplace free from harassment and discrimination.

#### 2. Scope

This policy applies to all employees, elected officials, contractors, and volunteers of the City of Alabaster.

#### 3. Definitions

For the purposes of this policy:

**Fraternization:** Any romantic or sexual relationship between employees, regardless of their respective positions within the organization, where a conflict of interest, power imbalance, or potential for favoritism may exist.

**Familial Relationship:** Spouse, children (including natural, step and adoptive), parents, step-parents, in loco parentis, and any other individual residing within the employee's household who is a legal dependent of the employee for income tax purposes are considered familial relationships for the purposes of this policy.

#### 4. Prohibited Relationships

**Supervisor-Subordinate Relationships:** Romantic or sexual relationships between a supervisor and a subordinate employee are strictly prohibited. This includes relationships between elected officials and their direct employees.

**Relationships with Contractors/Vendors:** Romantic or sexual relationships between employees and contractors or vendors doing business with the City of Alabaster are prohibited if such relationships could influence business decisions or create the appearance of impropriety.

**Familial Relationships:** While not prohibited, familial relationships between employees or between employees and contractors should be disclosed to Human Resources to ensure appropriate measures are taken to prevent conflicts of interest or favoritism. Family members may not supervise other family members or work on the same shifts as other family members.

**Department heads and elected or appointed officials:** Department heads, elected officials, and appointed officials may not have familial members as defined in this policy employed by the city full or part-time regardless of the respective department to avoid conflict of interest, power imbalance and or potential for favoritism, with the exception of temporary internships.

**Flirting and Similar Behavior:** Flirting, suggestive comments, gestures, or physical contact of a romantic or sexual nature, whether welcome or unwelcome, are not permitted in the workplace. Such behavior can create a hostile work environment and may lead to disciplinary action.

#### 5. Reporting Procedures

Employees who become aware of any violations of this policy are encouraged to report them promptly to their immediate supervisor, Human Resources, or another appropriate authority. Reports will be treated with confidentiality to the extent possible, and retaliation against individuals who report violations in good faith will not be tolerated.



**6. Consequences of Violation**

Violation of this policy may result in disciplinary action, up to and including termination of employment or termination of contract. The severity of the consequences will depend on the nature and circumstances of the violation.

**7. Non-Retaliation**

The City of Alabaster prohibits retaliation against individuals who report violations of this policy in good faith. Any acts of retaliation will be subject to disciplinary action.

**8. Training and Awareness**

The City of Alabaster will provide awareness to all employees to ensure understanding of this policy and its importance. New employees will receive awareness upon hire, and provided periodically.

**9. Exceptions**

Exceptions to this policy may be granted in rare and extenuating circumstances, subject to approval by the Mayor upon recommendation of the Personnel Director. Requests for exceptions must be submitted in writing to the Personnel Director and will be evaluated on a case-by-case basis.

**10. Review and Amendment**

This policy will be periodically reviewed and updated as necessary to ensure its effectiveness and compliance with applicable laws and regulations.

**Acknowledgment**

I acknowledge that I have received a copy of the City of Alabaster Nonfraternization Policy and understand its provisions. I agree to comply with the policy and understand that violations may result in disciplinary action, up to and including termination of employment.

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Council Member \_\_\_\_\_ introduced the following Resolution which was seconded by Council Member \_\_\_\_\_:

Item #10.



**RESOLUTION 042224-H**

**A RESOLUTION AWARDDING BID FOR  
WWTP FLOOD REMEDIATION PROJECT**

**WHEREAS**, the City of Alabaster received bids on Tuesday, April 9, 2024 at 2:00 PM in accordance with the City of Alabaster Purchasing procedure for the Waste Water Treatment Plant (WWTP) Flood Remediation project, and

**WHEREAS**, the following bids were received:

COMPANY	TOTAL BID
<b>J &amp; P Construction Co., Inc.</b>	<b>2,660,000</b>
Global Construction & Engineering, Inc.	2,728,288

**WHEREAS**, after reviewing the approved budget amount for this line item, the submitted bids and information, recommendation is that the low bid of \$2,660,000 from **J & P Construction Co., Inc.** be awarded.

**NOW THEREFORE, BE IT RESOLVED, AS FOLLOWS:**

1. That the City Council of the City of Alabaster, Alabama, upon said recommendation move to award the low bid to **J & P Construction Co., Inc.** the amount of **\$2,660,000** for the Waste Water Treatment Plant (WWTP) Flood Remediation project within the City of Alabaster.
2. That the Mayor and City Clerk are authorized to execute any and all documents necessary to facilitate said project with all supporting bid documents being kept by the City Clerk on file as public record.

	Y / N		Y / N
Sophie Martin	_____	Jamie Cole	_____
Rick Ellis	_____	Zach Zahariadis	_____
Stacy Rakestraw	_____	Kerri Pate	_____
Greg Farrell	_____		

**RESOLUTION ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor

Council Member \_\_\_\_\_ moved adoption of the following Resolution, which was seconded by Council Member \_\_\_\_\_.



**RESOLUTION 042224-I**

**APPROVING ISSUANCE OF ALCOHOLIC BEVERAGE LICENSE  
SRK PACKAGE LLC / TOWN AND COUNTRY PACKAGE**

**WHEREAS**, the owners of SRK Package LLC dba Town and Country Package, have applied for a 011 – Lounge Retail Liquor – Class II (Package) Alcohol License at 1546 Kent Dairy Rd Alabaster, and

**WHEREAS**, the requested license will include the following:

- 011 – Lounge Retail Liquor – Class II (Package)

**WHEREAS**, all associated requirements within the City of Alabaster in relation to the ABC License have been met.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ALABASTER, ALABAMA**, that the City of Alabaster grants its consent to and approval of the issuance of such license, subject to the laws and regulations governing such license.

**ADOPTED AND APPROVED THIS 22ND DAY OF APRIL 2024.**

ATTEST:

CITY OF ALABASTER

\_\_\_\_\_  
J. Mark Frey, City Clerk

\_\_\_\_\_  
Sophie Martin, Council President

APPROVED:

\_\_\_\_\_  
Scott Brakefield, Mayor